

**Procedure for opening trading account with BHH Securities Pvt Ltd.: -**

- a) BHH Securities Pvt Ltd. offers offline hard copy based trading account opening where client is required to approach our head office for account opening and provide PAN for verification with KRA & CKYC.
- b) In person verification of client and verification of mobile no. and email id is done by authorized official of BHH Securities Pvt Ltd.
- c) Client details are fetched from KRA as updated with the PAN provided by client.
- d) Client is required to either provide its consent for use of its existing KRA details for KYC purpose including records update with KRA and CKYC or provide new details as per its discretion.
- e) Client is required to provide copy of PAN, Proof of address, Bank Account No, financial as applicable for derivatives segment and documents applicable in case of non-individual. Copies of documents submitted by client are verified with original.
- f) KYC details of client are updated with exchange and back-office software of BHH Securities Pvt Ltd. and client is provided with a unique client code.
- g) Client is provided with a copy of complete signed KYC form and all mandatory and non-mandatory documents submitted by client at the time of account opening.
- h) Client details are updated with KRA and CKYC as applicable.
- i) When client details are verified by exchange and status of UCC is permitted to trade, welcome letter is sent to client registered address containing details of client.